

Selling a Holiday Van



Before you seek to sell, or put your holiday van up for sale, you must firstly seek written permission from the Park Manager and Council. Council and the Park Manager will approve a sale of a holiday van only under the following conditions:

- As a Holiday Van Owner you have notified the Park Manager in writing of their intention to sell their van and has been placed on the Sales Register at the park.
- Paid all outstanding fees (Manager to complete a Fees and Charges check on seller's request).
- The Holiday Van occupies an endorsed Holiday Van Site within the park.
- Prior to any sale a pre-sales compliance checklist and compliance sales report must be completed by park management and all work to bring the van to compliance acceptable to park management and Council has been completed.
- Any major unauthorised works, encroachments, compliance matters or unsightly or dilapidated structures identified within are to be brought into compliance prior to the sale or if in very poor condition the van will be requested to be removed from the site.
- As Holiday Van Owner it is a requirement to obtain a Valuation report (not more than 12 months old) for the holiday van and annexe only from an approved caravan valuer/dealer/agent. The Valuer is to confirm they have sighted the compliance sales report as part of the valuation report. A copy of the valuation is to be provided to the Park Manager.
- Upon completion of any rectification works the Park Manager and Council staff can supply written permission for the sale of the van and annexe/moveable dwelling.
- Once written permission is obtain from park management and Council the seller must notify the Park Manager that they have a buyer for the van and provided a evidence of purchase through a Bill of Sale or Receipt), when the change over date will be and how much the van was sold for.
- Only when the above items have been completed will change of ownership occur and a new Site Occupation Agreement be processed.

Transfer of Ownership without a Sale

Transfer of Ownership where a sale has not occurred may only take place under the following circumstances and where the relevant documents can be supplied as proof:

- There are 2 owners of the van and one owner has relinquished their rights to ownership.
- Where a court order stipulates a change of ownership of the holiday van (e.g. divorce settlement, probate.)
- Above matters relating to any outstanding compliance matters are addressed.

Variations

Clarence Coast Holiday Parks reserves the right to vary, replace or terminate this Procedure from time to time.